

University Preparation School at CSU Channel Islands  
1099 Bedford Drive, Camarillo, CA 93010

Minutes for the Meeting held on Friday May 26, 2022  
Virtual Via ZOOM

**I. Opening Procedures**

- A.** Call to Order: The regular meeting of the Board of Directors of the University Preparation School at CSU Channel Islands was called to order by Talya at 5:32

**B. Adoption of Agenda**

One change to the agenda, move G and J until after closed session.

**Moved by** *Lindsay Walker* **Seconded by** *Regina Carver*

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				x
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker				x
Roberto Martinez	x			
Jesus Torres	x			
Lindsay Walker	x			

**C. Pledge of Allegiance-led by Charmon**

**D. Roll Call**  
**Board Members**

	Present	Absent
Jeanne Adams	_____	_____x_____
Regina Carver	_____x_____	_____
Talya Drescher	_____x_____	_____
Marlo Hartsuyker	_____	_____x_____
Brian Sevier	_____x_____	_____
Jesus Torres	_____x_____	_____
Lindsay Walker	_____x_____	_____

**Administration**

Charmon Evans	_____x_____	_____
Veronica Solorzano	_____x_____	_____

**E. Board Action Item: Pursuant to Government Code Section 54953(e)**

**The Charter School Board of Directors determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Board has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020 and finds the State of Emergency continues to directly impact the ability of the Directors to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing.**

**Director's Recommendation:** The Executive Director recommends approval of Government Code Section 54953.

**Moved by Talya Drescher Seconded by Lindsay Walker**

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				x
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker				x
Roberto Martinez	x			
Jesus Torres	x			
Lindsay Walker	x			

**F. Public Comments – This is a chance for any members of the public in attendance to speak to the Board on items not included on the agenda. Board members are limited in their response pursuant to the Brown requirements.**

If you would like to make a public comment, you will need to raise your hand in zoom. You then will be called on by the board president.

**NONE**

**G. Directors Reports**

**Charmon-**First, please join me in a moment of silence, a moment to reflect on the losses suffered at Robb Elementary in Uvalde Texas. Today we had an unsettling situation at school. Charmon read a few sentences of the Parent Square message that was sent out at 3:00pm. An especially difficult situation, especially after Uvalde Texas. We are still investigating who sent the email. We hope that we can determine who sent the email. Veronica and I just attended a workshop at VCOE. Glad that we had the training. Thanks to all for the support. Open House last night was amazing. Biggest turnout we have ever had. The teacher's rooms were incredible. Greeting families was my favorite of the night. Reconnecting with families was completely amazing. Our Dolphin Festival is next Friday. Coffee with the directors last week, even with the foggy weather. We are looking at hiring for next year. Nice array of teachers on the personnel committee. We are going on Fieldtrips, valley trails, intermediate years. Early Years to SB Zoo. Shout out to Mrs. Kruse for

her hard work with state testing. Made our participation rate and had a little celebration. Key experience, eighth grade to Washington dc, Simi trip for our fifth graders. Ms. Herrera has gone on this trip every year.

**H. Swearing in of new Board Member, Jessica Lavariega Monforti**

Jessica was not present

**I. Board Reports, Correspondence, and Communications**

None

**J. Advisory and Auxiliary Reports**

**1. School Site Council**

We just met Tuesday. Great council. They have provided a lot of important feedback.

**2. ELAC**

No meeting. Schedule for next week. Will go over safety plan

**3. Parent, Teacher, Student Association**

**We are still looking for a PTSA president. We will not have a PTSA without one. Moving forward like we have a president.**

**II. Regular Session**

**A. Consent Agenda**

All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.

**1. Minutes of the April 29, 2022, Board Meeting**

**2. New Hires**

**Moved by Jesus Torres Seconded by Lindsay Walker**

<b>Board Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Jeanne Adams				x
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker				x
Roberto Martinez	x			
Jesús Torres	x			
Lindsay Walker	x			

## B. Items for Action, Discussion and or Information

### 1. Topic/Agenda Item: Review and Approval of the April Financials

**Personnel Involved:** Lisa Boulos/Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of the April Financials. Lisa B went over financials. A brief discussion followed.

*Moved by Talya Drescher Seconded by Roberto Martinez*

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				x
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker				x
Roberto Martinez	x			
Jesús Torres	x			
Lindsay Walker	x			

### 2. Topic/Agenda Item: Review and Approval of a six percent raise for all staff, 2022-2023 school year

**Personnel Involved:** Lisa Boulos/Charmon Evans

**Fiscal Implications:** Approximately \$315,000

**Impact on School Mission, Vision, or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of a six percent raise for all staff. A brief discussion followed.

*Moved by Talya Drescher Seconded by Lindsay Walker*

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				x
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker				x
Roberto Martinez	x			
Jesús Torres	x			
Lindsay Walker	x			

3. **Topic/Agenda Item: Review and Approval of a new position added to the Classified Schedule 1, Special Services Assistant**

**Personnel Involved:** Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision, or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of the new position added to the Classified Schedule 1, Special Services Assistant. This year we needed the extra help in the front office.

***Moved by Talya Drescher Seconded by Lindsay Walker***

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				x
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker				x
Roberto Martinez	x			
Jesús Torres	x			
Lindsay Walker	x			

4. **Topic/Agenda Item: Review and Approval of the ExED Notice of Terms Supplement**

**Personnel Involved:** Lisa Boulos/ Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision, or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of the ExED Notice of Terms Supplement. Charmon stated that this will be helpful. A brief discussion followed

***Moved by Talya Drescher Seconded by Jesus Torres***

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				x
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker				x
Roberto Martinez	x			
Jesús Torres	x			
Lindsay Walker	x			

5. **Topic/Agenda Item: Review and Approval of the Corwin Agreement for Services and Products, Ricky Robertson**  
**Personnel Involved:** Charmon Evans  
**Fiscal Implications: \$40,000.00**  
**Impact on School Mission, Vision, or Goals, (If Any):**  
**Options or Solutions (If applicable):**  
**Director's Recommendation:** The Executive Director recommends approval of the Corwin Agreement for Services and Products, Ricky Robertson. This is an expanded contract for next year. A brief discussion followed.

***Moved by Lindsay Walker Seconded by Regina Carver***

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				x
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker				x
Roberto Martinez	x			
Jesús Torres	x			
Lindsay Walker	x			

6. **Topic/Agenda Item: Review and Approval of the Curriculum Associates, LLC, Ellevation**  
**Personnel Involved:** Charmon Evans  
**Fiscal Implications: \$14,787.50**  
**Options or Solutions (If applicable):**  
**Director's Recommendation:** The Executive Director recommends approval of the Curriculum Associates, LLC, Ellevation. This is a new program specifically designed for English Learner data management. Rebecca Kruse and Katie Koch will manage data.

***Moved by Talya Drescher Seconded by Roberto Martinez***

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				x
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker				x
Roberto Martinez	x			
Jesús Torres	x			
Lindsay Walker	x			

7. **Topic/Agenda Item: Leadership Team Presentation**  
**Personnel Involved:** Charmon Evans/Leadership Team  
The team, Rebecca Kruse, Erica Chambers, Evelyn Herrera, and Brenda Goodson gave an amazing presentation.
8. **Topic/Agenda Item: LCAP Update**  
**Personnel Involved:** Charmon Evans  
Charmon gave a short presentation, stating that the bulk of the next board meeting will be presented at the next meeting. The final LCAP should be approved at the June 29, 2022.

### **III. Board of Directors Announcements/Remarks**

- V. **Future Agenda Items: Next Meeting, Friday June 10, 2022, 1:30- 4:00**

- VI. **Adjournment: 7:34**

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